

## CABINET

**HELD: Tuesday, 12 June 2018**

Start: 7.00 pm

Finish: 7.07pm

## PRESENT:

Councillor: Councillor Ian Moran  
(Leader, in the Chair)

Councillors:		<u>Portfolio</u>
	Councillor Claire Cooper	Portfolio Holder for Communities and Older People
	Councillor Jenny Forshaw	Portfolio Holder for Housing and Landlord Services
	Councillor John Hodson	Portfolio Holder for Planning
	Councillor Kevin Wilkie	Portfolio Holder for Street Scene
	Councillor Kevin Wright	Portfolio Holder for Health and Community Safety
	Councillor Adam Yates	Portfolio Holder for Resources & Transformation

Officers: Kim Webber, Chief Executive  
Jacqui Sinnott-Lacey, Director of Housing and Inclusion  
Heidi McDougall, Director of Leisure & Environment  
Terry Broderick, Borough Solicitor  
Mike Kostrzewski, Deputy Borough Treasurer  
Sue Griffiths, Principal Member Services Officer

## 1 APOLOGIES

Apologies for absence were submitted on behalf of Councillor Gagen.

## 2 SPECIAL URGENCY (RULE 16 ACCESS TO INFORMATION PROCEDURE RULES)/URGENT BUSINESS

There were no items of special urgency.

## 3 DECLARATIONS OF INTEREST

1. Councillors Forshaw and Wilkie (tenants of Council accommodation) and Wright (connected person tenant of Council accommodation) declared disclosable pecuniary/pecuniary interests in agenda item 8(c) (Draft Tenancy Agreement) and 8(d) (Housing Allocations and Pet Policies – Consultation Feedback) but considered they were entitled to speak and vote by virtue of an exemption as nothing in the report relates particularly to the relevant tenancy or lease.

2. Councillor Moran declared a non-pecuniary interest in agenda item 8(a) (Use of Section 106 monies in Up Holland) as a member of Up Holland Parish Council.

4 **PUBLIC SPEAKING**

There were no items under this Heading.

5 **MINUTES**

RESOLVED That the minutes of the Cabinet meeting held on 13 March 2108 be received as a correct record and signed by the Leader.

6 **CONFIRMATION OF PROCEDURAL MATTERS**

RESOLVED A. That the appointment of Cabinet Committees and Working Groups for 2018/19 as circulated at the Annual Meeting on 16 May 2018 with the terms of reference included in the Constitution, be noted.

B. That the 'Proper Officer Provisions and Scheme of Delegation to Chief Officers', insofar as they are executive functions, and the Scheme of Delegation to Cabinet Members, as set out in the Constitution, be noted.

7 **ITEM REFERRED FROM THE EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE - CORPORATE PERFORMANCE MANAGEMENT 2018/19**

The Leader introduced the report of the Borough Solicitor which set out the resolution of the Executive Overview and Scrutiny Committee at its meeting on 29 March 2018 in relation to an item referred back to Cabinet by the Executive Overview and Scrutiny Committee on Corporate Performance Management 2018-19. The report included the comments of the Director of Housing and Inclusion in respect of the decision of the Executive Overview and Scrutiny Committee.

Additional information from the Director of Housing and Inclusion was circulated at the meeting.

The Leader moved a motion which was seconded and had been circulated at the meeting.

In reaching the decision below, Cabinet considered the additional information and the motion from the Leader and the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED A. That taking into consideration the comments of the Director of Housing and Inclusion contained within paragraph 4.0 of the report (including the additional information) the resolution of the Executive Overview and Scrutiny Committee meeting held on 29 March 2018 be noted and the Suite of Performance Indicators 2018/19 remain as in Appendix A to the report submitted to Cabinet on 13 March 2018.
- B. That call-in is not appropriate for this item as it was considered by the Executive Overview & Scrutiny Committee on 29 March 2018.

**8 MATTERS REQUIRING DECISIONS**

Consideration was given to the report relating to the following matters requiring decisions as circulated and contained on pages 31 – 215 of the Book of Reports

**9 USE OF SECTION 106 MONIES IN UP HOLLAND**

The Leader introduced the report of the Director of Leisure and Environment which considered a proposal in respect of the use of Section 106 monies for the enhancement of public open space provision in Up Holland.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED That the use of up to £15,000 of S106 monies be approved, as outlined at paragraph 5.3 of the report to enable improvements to be made at Abbey Lakes, Up Holland.

**10 QUARTERLY PERFORMANCE INDICATORS Q4 2017-2018**

The Leader introduced the report of the Director of Housing and Inclusion which presented performance monitoring data for the quarter ended 31 March 2018.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED A. That the Council's performance against the indicator set for the quarter ended 31 March 2018 be noted.

- B. That the call-in procedure is not appropriate for this item as the report will be submitted to the meeting of the Corporate & Environmental Overview & Scrutiny Committee on 12 July 2018.

## **11 DRAFT TENANCY AGREEMENT**

Councillor Forshaw introduced the report of the Director of Housing and Inclusion which considered draft tenancy Agreements and confirmed that the report proposed the reduction of the number of tenancy agreements from six to two.

Minute no. 6 of the Landlord Services Committee (Cabinet Working Group) meeting held on 6 June 2018 was circulated at the meeting.

In reaching the decision below, Cabinet considered the minute of the Landlord Services Committee and the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED A. That the Draft Tenancy Agreements attached at Appendices 1 & 3 of the report be approved for consultation.
- B. That the Director of Housing and Inclusion, in consultation with the relevant Portfolio Holder, be given delegated authority to make minor changes to the Draft Tenancy Agreements where appropriate following the public consultation.

## **12 HOUSING ALLOCATIONS AND PET POLICIES - CONSULTATION FEEDBACK**

Councillor Forshaw introduced the report of the Director of Housing and Inclusion which considered the feedback of the public consultation on proposed amendments to the Housing Allocations Policy and the proposed introduction of a Pet Policy.

In reaching the decision below, Cabinet considered the details as set out in the report before it and accepted the reasons contained therein.

- RESOLVED A. That the updated Housing Allocations Policy attached at Appendix 1 to the report be approved.
- B. That the updated Pet Policy attached at Appendix 2 to the report be approved.
  - C. That the implementation of the Pet Policy be restricted to sheltered housing.

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- D. That the Director of Housing and Inclusion, in consultation with the relevant Portfolio Holder, be given delegated authority to make minor drafting updates and changes arising from new legislation as required to both policies.
- E. That the call-in procedure is not appropriate for this item as the report will be submitted to the meeting of the Executive Overview and Scrutiny Committee on 28th June 2018.

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**Leader**

